

Referral Agreement



1 (a) **COMPANY REFERRING THE BUYER OR SELLER:**
2 Name of *Company referring the Buyer or Seller*: _____
3 Company Address: _____
4 Company Phone Number: _____
5 Fax Number: _____
6 Company Real Estate License or Firm #: _____
7 Company Federal ID # (for tax purposes): _____
8 Name of Licensee referring the Buyer or Seller: _____
9 Licensee Phone Number(s): _____
10 Email Address: _____

11 (b) **COMPANY AGREEING TO PAY REFERRAL FEE:**
12 Name of *Company agreeing to pay referral fee*: _____
13 Company Address: _____
14 Company Phone Number: _____
15 Fax Number: _____
16 Company Real Estate License or Firm #: _____
17 Name of Licensee agreeing to pay referral fee: _____
18 Licensee Phone Number(s): _____
19 Email Address: _____

20 (c) **REFERRAL FEE:** _____ % of the total gross referred **Buying** **Listing** side commission(s)
21 received will be paid to the *Company referring the Buyer or Seller* within 7 calendar days of receipt of
22 commission(s). **NOTE: This is a percentage of the actual dollar amount of the commission earned, not a**
23 **percentage of the sales price.**

24 (d) **EXPIRATION DATE:** This Agreement begins on the last date signed below, and expires on the following
25 **Expiration Date:** _____ at 11:59 PM. This Agreement will automatically extend
26 through the term of any agency agreement entered into with the referred Buyer or Seller, or if negotiations
27 have begun, through any closing date(s).

28 (e) **NAME AND CONTACT INFORMATION OF THE BUYER OR SELLER REFERRED:**
29 Name of Buyer Seller: _____
30 Current Address: _____
31 Home Phone: _____ Work Phone: _____
32 Cell Phone: _____ Email Address: _____
33 Remarks: _____
34 _____
35 _____

36 (f) **OTHER TERMS:** _____
37 _____
38 _____

39 **Signatures for the *Company referring the Buyer or Seller*:**
40 X _____ X _____
Licensee Date & Time Managing Broker Date & Time

41 **Signatures for the *Company agreeing to pay referral fee*:**
42 X _____ X _____
Licensee Date & Time Managing Broker Date & Time